

» **Application & Admission procedure**

Overseas students must provide all the information listed on the application form including evidence of their financial ability to pay the course / programmes fees and UK living expenses (£5400 pa), in line with the UK Border Agency's (UKBA) requirements for UK student visas under Tier 4 of the Points Based System. The UKBA's requirements can be seen on their website (<http://www.bia.homeoffice.gov.uk/>).

Documents provided for admission must be originals. Where the original documents cannot be sent, notarised copies or copies attested by the issuing authority are acceptable. The documentation required must be clear, legible and where necessary translated into English language by an approved translator.

The College reserves the right to assess applications and to offer admissions or reject applicants as it deems appropriate, in line with course entry requirements and the responsibilities placed on the College by the UK Border Agency. Accordingly, the College may ask applicants to provide additional information where necessary.

Admission Step 1. Please return the completed Bliss College Application Form to the College along with required documents e.g. two passport size photographs, attested copies of certificates, IELTS ,passport pages and work experience.

Application form can be emailed to admission@blisscollegeuk.com or can be filled online. Please attach the listed documents along with the online application in the suggested area.

Admission Step 2. Upon receipt of the complete application by the College, the applicant may be called or telephoned for a Skype interview by the College or it's authorized person. Successful applicants will receive a Conditional Offer letter, and a Statement of Fees / Invoice.

Admission step 3. Upon receipt of the Conditional Offer letter, the payment of the course fee and provide all the necessary information (as per the checklist on the application form). The College will assess all the information to confirm that this is in line with the requirements of the chosen course, the UK's Immigration rules for student visas. Where necessary, the College will ask for supplementary information. Students should note carefully the requirement to show funding to cover in full, the first year's tuition fees and the UK living expenses for that year.

Admission Step 4. Once the College is satisfied that all the information provided is conformant to the UK Immigration rules for student visas, the Certificate of Acceptance for Studies (CAS) will be issued.

Admission Step 5. The student will need to present the CAS to the British Embassy or High Commission in their home country to apply for a student visa with required documents. The British Immigration authorities also require a CAS to be produced on arrival in the UK.

Final Step 6. The student must inform the College about the outcomes of their visa application within 7 days of the visa issued date. Successful applicant must inform the college for their arrival date and unsuccessful applicant must follow the refund policy and procedure.